

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
June 21, 2010**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, June 21, 2010 at 8:40 P.M. The Meeting was held in the Keystone Elementary Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. Alan F. Seigworth, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck, Mr. Kenneth L. Swartfager and Mrs. Stacey I. Thompson. Also present were: Mr. Richard Bonnar, Mrs. Suzanne Chomas, Mrs. Shawn Corcetti, Mr. Jarrod Kapp, Mrs. Shannon Johns, Mr. Vernon Lauffer, Mr. Jonathan Maddy, Mrs. Kim Riley, Mrs. Franki Sheatz, Mr. Rodney Sherman, Mrs. Lauren Tharan, Mrs. Vicky Walters, Mr. Charles Weaver and Mrs. Erin Zacherl.

ANNOUNCEMENTS

- ❑ Mr. Slagle said the next Meeting will be July 19, 2010, and it will be a combined Work Session/Regular Business Meeting.

CONSIDERATION OF AGENDA

- ❑ Mrs. Stempeck made the Motion to approve the Agenda as Amended:

Additions:

1. VIII. N. Richard Bonnar's Starting Date.

Corrections:

1. Move X.D. to X.Q.

Deletions:

1. VIII.C.3 & VIII.C.4

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mrs. Thompson--yes and Mr. Swartfager--yes. Motion carried 9-0.

PUBLIC COMMENT

- ❑ Mr. Chuck Weaver addressed the Board regarding the Sewer Lines Replacement at the Elementary and High School. In his opinion, he said that the bid for the Sewer Line Job was very reasonable.

CONSENT AGENDA

Mrs. Stempeck made the Motion to approve the Consent Agenda as Amended:

- ❑ **Minutes:**

- Approve the May 10, 2010 Regular Business Meeting Minutes*

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CONSENT AGENDA (Continued)

Financial Reports:

- Approve the May, 2010 Board Summary Report for Audit*
- File the May, 2010 Liquid Cash and Investment Activity Analysis Report for Audit*
- File the May, 2010 Elementary Student Activities Report for Audit*
- File the May, 2010 High School Student Activities Report for Audit*
- File the May, 2010 High School Student Athletics Report for Audit*
- File the May, 2010 Contingency Fund Detail Report for Audit*
- Approve the May, 2010 General Fund Bills, the Interim Bills and the Wire Transfers as presented and located in Attachments A, D and G for Payment*
- Approve the May, 2010 Cafeteria Bills as presented and located in Attachment C*
- Approve the May, 2010 Cafeteria P&L Report for Payment*
- Approve the May, 2010 Conference Report for Audit*

Written Reports:

- Accept the April, 2010 Northwest School Combine Report*
- Accept the Career Center Report*

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

Mr. Barrett made the Motion for the following Items:

- ❑ **APPROVE the RETIREMENT of PENNY KINCH as HIGH SCHOOL FAMILY CONSUMER SCIENCE TEACHER, with regret, effective June 7, 2010.**
- ❑ **APPROVE the RESIGNATION of PHILLIP WITKOWSKI as SOCIAL STUDIES DEPARTMENT CHAIR, effective June 4, 2010.**
- ❑ **APPROVE BARBARA BEGGS to maintain her STATE CLEARANCES by acting as a VOLUNTEER in the District.**
- ❑ **APPROVE the MEDICAL SABBATICAL for SHARON NESTA, ELEMENTARY MUSIC TEACHER, for the 2010-11 School Year.**
- ❑ **APPROVE the FAMILY MEDICAL LEAVE for TRISHA HEPLER, ELEMENTARY TEACHER, from AUGUST 25, 2010 through OCTOBER 29, 2010.**

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ **APPROVE the HIRING of RICK HURST as JUNIOR HIGH FOOTBALL ASSISTANT COACH, pending proper completion of Personnel File Documentation and Clearances, effective with the 2010-11 School Year.**
- ❑ **APPROVE the HIRING of BRITTANY COURSEN as JUNIOR HIGH VOLLEYBALL HEAD COACH, pending proper completion of Personnel File Documentation and Clearances, effective with the 2010-11 School Year.**
- ❑ **APPROVE the HIRING of BRYNN SPACE as JUNIOR HIGH BASKETBALL HEAD COACH, pending proper completion of Personnel File Documentation and Clearances, effective with the 2010-11 School Year.**
- ❑ **APPROVE the HIRING of CHRIS MCCONNELL as VARSITY FOOTBALL 2nd ASSISTANT COACH, pending proper completion of Personnel File Documentation and Clearances, effective with the 2010-11 School Year.**
- ❑ **APPROVE HAYLEY SMITH and JENNA BEST as VOLUNTEER CHEERLEADING COACHES, effective with the 2010-11 School Year, pending proper completion of Clearances.**
- ❑ **APPROVE LARRY CURRAN as CUSTODIAN NIGHT FOREMAN at the HIGH SCHOOL, effective June 22, 2010.**
- ❑ **APPROVE the POSTING and ADVERTISING for a HIGH SCHOOL CHEMISTRY TEACHER.**
- ❑ **APPROVE the EFFECTIVE STARTING DATE OF RICHARD L. BONNAR, SUPERINTENDENT, as JUNE 28, 2010.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to **APPROVE the HIRING of JOHN GAETANO, FULL-TIME, CUSTODIAN, pending proper completion of Personnel File Documentation and Clearances, effective June 22, 2010 or first day of work, whichever is later.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.

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OLD BUSINESS (For Individual or Separate Consideration)

- ❑ Mr. McCoy made the Motion to **APPROVE the NATURAL GAS PROCUREMENT for the 2011-12 School Year when February, 2012 can be purchased at \$6.15 or less.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. Barrett made the Motion to Approve the Following 2010-11 Annual Board-Approved Items:**

1. Cafeteria Breakfast/Lunch Prices: (5-cent Increase in Regular Student and Adult Breakfast and Lunches):

	Breakfast	Breakfast Reduced	Lunch	Lunch Reduced
High School	\$.90	\$.30	\$1.75	\$.40
Elem	\$.75	\$.30	\$1.65	\$.40
Adults	\$1.25		\$3.05	

2. Monthly Medical Insurance Rates:

PPO Blue	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
46867-19	\$450.68	\$1117.14	\$1117.14	\$1255.35	\$1321.20
46867-35	\$465.90	\$1155.55	\$1155.55	\$1297.88	\$1365.71

3. Monthly Dental Insurance Rates:

Individual	Family
\$32.25	\$73.25

4. Vision Insurance Rates:

Individual	Family
\$5.38	\$13.07

5. Monthly Life Insurance Rates: \$0.14/\$1,000 coverage.

6. Football Accident Insurance Rates at \$75 per Player for JV and Varsity Football and Student Accident Insurance as Parent Paid.

7. Mark Whisner as Athletic Director.

8. PSBA BUCS for Employers Unemployment Compensation Insurance.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

9. Property/Liability/Workers Compensation/E&O Package, as presented.

10. Troese & Associates as Local Auditors.

11. Dr. Dale Myers as School Dentist.

12. Dr. Ronald Grubb as School Physician.

13. Frank Bifano, Kris Glosser, Titania Pashkov, Maria Vaughn and Kerri Anthony as Contracted School Psychologists.

14. G.H. Harris as Delinquent Occupation/Per Capita Tax Collector.

15. Deible Landscaping as Lawn Mowing Contractor.

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.

☐ Mr. Swartfager made the Motion to **APPROVE the 9th Grade Overnight Field Trip on May 4, 5 and 6, 2011 to Harrisburg, Philadelphia and Gettysburg.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.

☐ Mr. Barrett made the Motion to **APPROVE the Electricity Procurement Resolution, pending research as directed.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.

☐ Mrs. Stempeck made the Motion to **APPROVE the Education Consortium of the Upper Allegheny Resolution.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.

☐ Mr. Beary made the Motion to **AWARD the ROOF BID to ALEX ROOFING for the Base for \$399,857 and Alt 1 Bid for \$349,900. Additional funds needed to complete the roof in excess of the Roof Fund are \$76,500. The Motion states that the excess will be withdrawn from the Capital Reserve Fund.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Beary made the Motion to **AWARD the SEWER LINE REPLACEMENT BID to FRAMPTON CONTRACTING for \$84,840 payable from Capital Reserve.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to **APPROVE the TILE INSTALLATION in High School Classrooms, pending a written warranty and architect approval of materials.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--no and Mrs. Thompson--no. Motion carried 7-2.
- ❑ Mr. Beary made the Motion to **APPROVE the TABLE EXTENSION on the ELEMENTARY DISHWASHER in the amount of \$1,800.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--no and Mrs. Thompson--yes. Motion carried 8-1.
- ❑ Mrs. Stempeck made the Motion to **APPROVE the CAREER CENTER RESOLUTION (IN SUPPORT of ALTERNATE FUNDING SOURCE).** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--no; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 8-1.
- ❑ The IU Guest Teacher Consortium Board Resolution died for Lack of a Motion.
- ❑ Mrs. Stempeck made the Motion to **APPROVE THE 2010-11 BUDGET as follows:**
Total Expenditures = \$14,311,256 including:
 - **Superintendent/Board Contingency Fund of \$46,492**
 - **Principal Contingency Fund of \$15,260**
 - **Capital Reserve Transfer of \$0**
 - **Elementary Roof Project of \$100,000**
 - **Athletics Transfer of \$50,000**
 - **Non-Annual Funding Stream of \$100,000**
 - **PSERS Allowance of \$181,872**
 - **Cyber/Charter/SMILES/Other Tuition of \$280,000**
 - **Natural Gas of \$160,000**
 - **Career Center Tuition of \$745,000**
 - **Transportation Fuel Adjustment of \$30,000**
 - **CFE Grant Sustainability of \$21,000**
 - **PC Replacement via Lease of \$102,924**

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

Total Revenues = \$14,311,256

- **Real Estate Tax Millage Increase of 1.91 mills or \$131,837**
- **Governor Basic Education Subsidy Increase of \$161,497**

The tax increase of 1.91 mills or \$131,837 is utilized for the increase in the PSERS allowance. In the event that the PSERS increase is not necessary, the Board must re-examine and re-allocate how the additional revenue will be utilized in a separate motion. The roll call is recorded as follows: Mr. Barrett--yes; Mr. Beary--no; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--no. Motion carried 7-2.

- ❑ Mrs. Stempeck made the Motion to **APPROVE the Job Descriptions for the Department Chairs** effective with the 2010-11 School Year. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--no; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-1.
- ❑ Mr. Beary made the Motion to **APPROVE the Hiring of Department Chairs** effective with the 2010-11 School Year:
 - **English--Kami Coursen**
 - **Social Studies--Brett Vaughn**
 - **Special Education--Lauren Tharan**
 - **Math--Joyce Schwab**
 - **Physical Education--Kevin Craig**The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--no; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-1.
- ❑ Mr. Barrett made the Motion to **APPROVE the Homestead/Farmstead Resolution**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes and Mrs. Thompson--yes. Motion carried 9-0.

CONTRACTS (For Individual or Separate Consideration)

- ❑ Mr. Barrett made the Motion to Approve the following Contracts for the 2010-11 School Year:
 - **Pathways Contract**
 - **Misty Isle Bridges Contract**
 - **Riverview IU Contract for \$500 Flat Fee for Seminars**
 - **Riverview IU Agreement for IDEA-B Services**
 - **Even Start Contract**

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CONTRACTS (For Individual or Separate Consideration) (Continued)

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

ADJOURNMENT

With no further business, Mr. Swartfager made the Motion to Adjourn the Meeting at 9:45 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary