

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
January 11, 2010**

OPENING/ATTENDANCE

Mr. Gregory A. Barrett, Vice-President of the Keystone School District Board of Directors, called the Work Session to order on Monday, January 11, 2010 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, located at 451 Huston Avenue, Knox, Pennsylvania. Roll Call was taken by Mr. Lauffer. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne Johns, Mr. Thomas L McCoy, Mr. Alan F. Seigworth, Mrs. Marilyn Stempeck, Mr. Kenneth L. Swartfager and Mrs. Stacey Thompson. Mr. John R. Slagle was absent. Also present were Mr. Richard L. Bonnar, Mrs. Sue Chomas, Mrs. Sharon Geary, Mr. Jerrod Kapp, Mr. Vernon Lauffer, Mr. Jonathan A. Maddy, Mrs. Vicky Walters and Mrs. Barbara Witkowski.

ANNOUNCEMENTS

- ❑ Mr. Barrett made an introduction of guests.
- ❑ Mr. Barrett said there would be an Executive Session immediately following tonight's Meeting to discuss the Maintenance Supervisor Vacancy, Collective Bargaining and Superintendent Search.
- ❑ Mr. Barrett stated that the January 18, 2010 Business Meeting will be held in the Elementary School Library.
- ❑ Mr. Barrett introduced Mr. Richard Bonnar as Acting Superintendent of Keystone School District. Mr. Bonnar then mentioned a few words of greeting to the Board.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Mr. Bonnar--Acting Superintendent reviewed:**
 - Recognition of School Directors
 - Synopsis of Superintendent Work Completed:
 - A. Snow Delays/Cancellations--Philosophy
 - B. Race To The Top
 - C. Smart Board Assembly--January 18, Act 80 Day
 - D. Purchase of New Computers/Warranties
 - E. Organizational Chart Revision
 - F. Bargaining Procedure Under Act 88

REPORTS

- ❑ **Mr. Bonnar--Acting Superintendent (Continued)**
 - Synopsis of Superintendent Work Completed:
 - G. Policy Changes/Updates
 - H. Use of Facilities Protocol
 - I. After filing for e-rate reimbursement, anticipate receiving approximately \$9,000 for next year from the School Libraries Division for e-rate filing
 - J. Maintenance Concerns and Budget Preparation for the coming School Year

- ❑ **High School--Mrs. Walters reviewed:**
 - Senior Projects
 - New PDE Website
 - Budgetary Priorities for 2010-11
 - Financial Aid Workshop and Student Scheduling
 - Tour of Career Center
 - 4-Sight Testing
 - New I/A Trailer
 - Student Successes
 - Dates to Remember
 - Mark Moyer, Class of '73, Commencement Speaker

- ❑ **Special Education--Mrs. Chomas reviewed:**
 - IDEA Stimulus Funding and Utilization of Funds
 - Webinar on Extended School Year
 - High School Special Education Scheduling for 2010-11

- ❑ **Technology--Mrs. Witkowski and Mrs. Geary reviewed:**
 - Plan for 2nd Semester Coaching
 - Attendance at SAS Training
 - \$30,000 LSTAGrant with 2010-11 Implementation
 - Tech Force Partnering with IU 6
 - IU 6 Hosting Computer Fairs
 - Mrs. Witkowski along with Mrs. Campbell, Mrs. Buckley, Mrs. Zacherl and Kindergarten and 1st Grade Students prepared and presented a program on the Smartboard/Projector usage during daily lessons.

DIALOGUE ITEMS

- ❑ Additional Letters of Intent to Retire at the end of the 2009-10 School Year were received:
 - **Melanie Finotti, Kindergarten Teacher**
 - **Francis Nesta, High School Music Teacher**
 - **Sharon Nesta, Elementary Music Teacher**
 - **Robert Shook, 5th Grade Teacher**
 - **Gary Whitling, High School Science Teacher**

Mr. Barrett said this Item should be added to next week's Business Meeting Agenda.

- ❑ Barbara Witkowski is recommended for the Mentor for Ryan Smith, Elementary Integration Technology Teacher. *Mr. Barrett said this Item should be added to next week's Business Meeting Agenda.*

- ❑ Additions to the Substitute List, pending Proper Completion of Personnel File Documentation and Clearances:
 - Billie Hoover, Elem/Early Childhood
 - George Joyce, Music
 - Ryan Justice, Social Studies
 - Jennifer Long, English
 - Tim McGuire, Science
 - Holly Nolan, Elem/Early Childhood
 - Michol Zahoran, Elem/Early Childhood
 - Michael Bell, Bus Driver
 - Jay Nugent, Custodian

Mr. Barrett said this Item should be added to next week's Business Meeting Agenda.

- ❑ The Agreement with Beaver Township and Knox Borough for Police protection in Elementary School was moved to the Executive Session due to Attorney/Client communication.

- ❑ Mrs. Thompson addressed the Board regarding the DARE Program. She presented research and a handout to the Board comprising a 10-week program. She said that materials and police office contracting has been pledged to be funded through private donations. *Mr. Barrett said this Item should be added to next week's Business Meeting Agenda.*

A Recess was held from 8:35 P.M. to 8:45 P.M.

An Executive Session was held from 8:45 P.M. until 11:25 P.M.

ADJOURNMENT

The Meeting adjourned at 8:35 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary