

**Keystone School District  
Knox, Pennsylvania  
Minutes of Work Session  
October 10, 2011**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, October 10, 2011 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck, Mr. Kenneth L. Swartfager and Mrs. Stacey I. Thompson. Mr. Alan F. Seigworth was absent. Also present were: Mr. Richard Bonnar, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mrs. Vicky Walters, Mrs. Kami Coursen, Mrs. Amber Hubler, Mr. Jarod Kapp, Ms. Carol Meier and Mrs. Franki Sheatz.

**ANNOUNCEMENTS**

- ❑ Members of the public were welcomed by Mr. Slagle.
- ❑ Mr. Slagle said there will be an Executive Session held tonight, October 10, 2011 to discuss a KEA Grievance and Personnel.
- ❑ Mr. Slagle said the next Meeting would be a Regular Business Meeting on Monday, October 17, 2011 at 7 P.M. in the Elementary Group Instruction Room.

**PUBLIC COMMENT**

None.

**REPORTS**

- ❑ **Mr. Bonnar--Superintendent reviewed:**
  - Transportation Stop at Maple Drive.
  - Act 24 regarding Arrests/Convictions during an Employee's Lifetime.
  - State Funding Increases for 2012-13.
  - Teacher Performance Description.
  - 1<sup>st</sup> Reading of Revised Special Education Policies.
  - Conference at Westminster College for Legal & Policy Issues for Superintendent to attend.

**REPORTS (Continued)**

□ **Mrs. Walters--High School Principal reviewed:**

- Math Instruction Restructuring
- Jessica Visseau received an IPOD Touch for classroom use through a Grant.
- Teardrop Trailer completed by Industrial Arts to be sold via Sealed Bids.
- Jeep Clip built by Industrial Arts.
- Homecoming and ALF Activities.
- Donations for Bah Humbug Society.
- Upcoming Events and Dates at High School.

□ **Ms. Meier--Cafeteria reviewed:**

- Averaging 106 kids at Elementary Breakfast.
- Chicken Nuggets are the favorite in the Elementary.
- Average of 500 for Elementary Lunch in the past; now 479.
- Karena Milford is new Monitor in the Elementary Cafeteria this year.
- Averaging 60 kids at High School Breakfast.
- Currently, Pasta beats Chicken at the High School.
- High of 480 for a Pasta Day.
- Tomorrow is the first time for Soup and Salad Day.
- Government Commodities are not as high as last year at this point.

□ **Mrs. Coursen--English reviewed:**

- Training for a more rigorous English curriculum.
- Many concepts implemented across the 7-11<sup>th</sup> Grade Levels.

**DIALOGUE ITEMS**

- Mr. Bonnar discussed the Misty Isle Bridges Agreement. It is primarily the same Agreement as last year.
- Mr. Bonnar reviewed the Upcoming Student Field Trips and Continuing Professional Development:
  - 10/5/11: Ecology, Canoe Creek. Requested by Matt Baker, using Budgeted Monies (Retroactive).
  - 10/14/11: Digital Photography Class, Falling Water, Requested by Fred Carrow, using Budgeted Monies.
  - 10/20/11: Life After School, Reidsburg. Requested by Jennifer Slaughaupt at no cost to the District.
  - 10/20/11: Chess Tournament, Keystone Elementary. Requested by Nicole Gorog at no cost to the District.

**DIALOGUE ITEMS (Continued)**

- Mr. Bonnar reviewed the Upcoming Student Field Trips and Continuing Professional Development (Continued):
  - 10/26/11: Gifted Program, Penn State DuBois. Requested by Kelli McNaughton at no cost to the District.
  - 10/26/11 & 12/6/11: Clarion County Youth Council, Clarion University. Requested by Gina Clark at no cost to the District.
  - 11/1/11 & 11/16/11: Linguistik, IU. Requested by Nicole Gorog, using Budgeted Monies.
  - 11/3/11: Math Competition, Clarion University. Requested by Dustin Kifer, using High School Principal Contingency Monies.
  - 12/6/11 & 12/20/11: Equations, IU. Requested by Nicole Gorog, using Budgeted Monies.
  - 2/1/12: Spelling Bee, Clarion Mall. Requested by Nicole Gorog, at no cost to the District.
  - 5/16/12: Math 24, IU & CUP. Requested by Nicole Gorog, using Budgeted Monies.
  - 10/18/12: Civil War Re-Enactment, C-L Elem. Requested by Nicole Gorog, using Budgeted Monies.
  - 10/18/11: Gifted Poetry, Spoken Word, Short Stories, Music and Lyrics at C-L High School. Requested by Kelli McNaughton, at no cost to the District.
  - 11/18/11: Honors English II Class to "Scarlet Letter" Production, New Hazlett Theatre, Pittsburgh. Requested by Kami Coursen. Students are paying for own \$10 ticket, as well as lunch. Taking the school van to cut down on transportation costs.
  - 5/4/12: 5<sup>th</sup> Grade to Clarion University. Requested by Autumn Marshall, using 5<sup>th</sup> Grade Pencil Sales Monies and Student Contributions.
  - 10/25, 26, 27/11: SAP Training, Kittanning. Requested by Marlene Smith, at a cost of \$166.50.
  - 10/27/11: Common Core Standards Introduction & Beyond, IU6. Requested by Alison Albright and Brett Vaughn, at a cost of \$34.23.
  - 11/7/11: Legal and Policy Issues Facing School Administrators in 2011-2012, Westminster College. Requested by Rich Bonnar, at a cost of \$75.
  - 10/13/11: PAFPC Regional Fall Work Shop at IU4. Requested by Linda Heath at a cost of \$60, using Budgeted Monies.
  - 10/26/11: PA Pre-K Counts Regional Meeting/Training in New Castle. Requested by Linda Heath at a cost of \$80 using Budgeted Monies.

**DIALOGUE ITEMS (Continued)**

- ❑ Mr. Bonnar reviewed the Additions for the Substitute List:
  - Tracy Weckerly, Knox, Nurse.
  - Ebony Dixon, Knox, Custodian/Cafeteria.
  - Michael Summerville, Kennerdell, Bus Driver, Retroactive to September 21, 200.
  
- ❑ Mr. Bonnar pointed out the Following Requested Personnel Items:
  - Blaine Shick, as Jr. High Football Coach.
  - Jon Beal as Volunteer for Track & Field and Weight Room Supervisor.
  - Meggi Wilcox as Volunteer Volleyball Coach.
  
- ❑ Mr. Lauffer reviewed the Education Procurement Cards.
  
- ❑ Mr. Lauffer reviewed the Requested Credit Agreement with Sunco for Gasoline Purchases since Citgo and Choice have been recently sold, and our previous credit arrangements have been terminated at the two Knox gasoline stations.
  
- ❑ Mr. Bonnar detailed the changes for the following policies for the Board:
  - #113: Special Education.
  - #113.1: Discipline of Students with Disabilities.
  - #113.3: Screening and Evaluations for Students with Disabilities.
  - #113.4: Confidentiality of Special Education Student Information.
  - #718: Service Animals in Schools.
  
- ❑ Mr. Bonnar discussed the Teacher Performance Description.
  
- ❑ Mr. Bonnar reviewed the Paraprofessional Evaluation Form. He said that upon Board approval the form would be utilized immediately by Mrs. Chomas.
  
- ❑ Mr. Bonnar reviewed the Request for Unpaid Leave of Absence from Sally Wedekind for October 24, 2001 through October 29, 2011.
  
- ❑ Mr. Lauffer reviewed the offer from Tri State Energy for Natural Gas Leasing of school properties at \$2,500 per acre for a 5-year lease with 15% gross royalties. After significant questions and discussion, Mr. Lauffer is to attend the Review Meeting at Clarion High School Auditorium on October 13, 2011, to gather additional information.

***Mr. Slagle said that all the reviewed Dialogue Items should be added to next week's Business Meeting Agenda.***

- ❑ Mr. McCoy requested having an Early Dismissal for the days before Thanksgiving and Christmas vacation be considered. Mr. Slagle said to add this to November's Work Session Agenda for discussion.

**An Executive Session was held from 8:35 P.M. to 9:05 P.M.**

**ADJOURNMENT**

With no further business, the Meeting was adjourned at 9:05 P.M.

Respectfully submitted,

Vernon F. Lauffer  
Board Secretary