

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting
October 15, 2007**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, October 15, 2007 at 7 P.M. The Meeting was held in the Keystone Elementary School Library located at 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken by Mr. Vernon Lauffer with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Ms. Tiki K. Kahle, Mr. R. Jeffrey Kline, Mr. Thomas L. McCoy, Mr. R. John Slagle, Mrs. Marilyn L. Stempeck and Mr. Kenneth L. Swartfager. Mr. William L. Shaner was absent. Also present were: Ms. Jessica Book, Mrs. Shawn Corcetti, Mrs. Terrie Fink, Mrs. Tammy Goble, Dr. Jean Atkin Gool, Mr. Vernon Lauffer, Ms. Heather Leskanic, Mr. Jonathan Maddy, Ms. Kelsey McCall and Mrs. Vicky Walters

ANNOUNCEMENTS

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said an Executive Session was held on October 8, 2007 to discuss Collective Bargaining and Personnel.
- Mr. Slagle said an Executive Session will be held tonight, October 15, 2007 to discuss a Collective Bargaining Issue regarding a Long-Term Substitute in the High School Library and a Personnel Issue regarding an Employee Sick Day Bank and an Attorney Communication regarding a Lawsuit filed against the District.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to Approve the Agenda. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 8-0.

PUBLIC COMMENT

- Tammy Goble said thanks for the opportunity to retire and to continue Substitute Teaching in the High School Library.

VERBAL REPORTS

- SMILES--Ms. Kahle reviewed:**
 - Pre-K Counts Update will be available for next month's Meeting.
 - Ross McGinnis Scholarship will be handed out in December with a handout from the USA Today. The entire Scholarship has been donated from an anonymous donor.

VERBAL REPORTS (Continued)

❑ **Superintendent--Dr. Gool reviewed:**

- Common Cents Initiative sponsored by Governor Rendell. She said the Board must make a motion by November 15 to accept/deny this item.
- Flyers from PSBA.
- Emergency Drill flyers.
- Parent Advisory Committee Meeting will be held on October 23.

❑ **Elementary--Mrs. Corcetti reviewed:**

- \$1,000 was received for the Elementary Library from an anonymous donor.
- The Playground Committee recently was formed to receive ideas for making our playground safer.
- School Health Council Report met last week to discuss Diabetes Education.
- Had Fire Prevention last week. Distributed handouts.
- Response to Intervention Training she attended. It will be on going for a year.

❑ **High School--Mrs. Walters and Mr. Maddy reviewed:**

- American Heritage Concert will be held on Wednesday, October 17.
- October 29 will be the end of the 1st Quarter.
- The Emergency Drill and Act 80 will be November 9.
- The Veterans' Day Assembly will be held on November 12.
- We have a person who is willing to donate a lighted flagpole at the Football Field.
- Have a request to donate some kitchen utensils to Charitable Deeds.
- Mr. Maddy described a preliminary report regarding the Security Camera System utilizing a handout detailing costs and equipment proposals.

❑ **Athletics--Mr. Slagle reviewed:**

- Goal Posts for the High School Football Practice Field.
- Volunteer Wrestling Coach.
- Athletic Transportation Policies.
- Special Olympics Use of Facilities in April or May, 2008.

❑ **Student Government--Kelsey McCall reviewed:**

- Past Year's events included a \$1,250 donation toward the Fitness Equipment and Denim days for Scholarships.
- Future Events include a Veterans' Day Assembly on November 12.
- Santa's Workshop will be held the first week of December.

CONSENT AGENDA

Mr. Barrett made the motion to approve the Consent Agenda as follows:

□ **Minutes:**

- Approve the September 17, 2007 Regular Business Minutes.
- Approve the October 8, 2007 Work Session Minutes.

□ **Financial Reports:**

- File the September, 2007 Liquid Cash and Investment Activity Analysis Report for Audit.
- File the September, 2007 Elementary Student Activities Report for Audit.
- File the September, 2007 High School Student Activities Report for Audit.
- File the September, 2007 High School Athletics Report for Audit.
- File the September, 2007 Contingency Fund Detail Report for Audit.
- Approve the September, 2007 General Fund Bills, the Interim Bills and the Wire Transfers for payment, as presented and located in Attachments A, D and G.
- Approve the September, 2007 Cafeteria Bills for payment, as presented and located in Attachments C and F.
- Approve the September, 2007 Cafeteria P&L Report for payment.
- Approve the September, 2007 Conference Report for Audit.

□ **Written Reports:**

- Accept the August, 2007 Northwest School Combine Report.
- Accept the Career Center Report.
- Accept the IU Report.

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

The Board adjourned to Executive Session to discuss the Temporary, Part-Time Teacher from 7:20 P.M. to 7:30 P.M.

- Ms. Kahle made the Motion to Approve the **MEMOS OF UNDERSTANDING as Amended, with the KEYSTONE EDUCATION ASSOCIATION REGARDING THE HIGH SCHOOL LIBRARY LONG-TERM SUBSTITUTE, pending approval of the Solicitor.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 8-0.

Mr. Shaner arrived at 7:30 P.M.

PERSONNEL (For Individual or Separate Consideration)

- ❑ Mr. McCoy made the Motion to Approve the **RETIREMENT OF TAMALYN GOBLE, effective OCTOBER 23, 2007**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mr. Beary made the Motion to Approve the **HIRING of TAMALYN GOBLE as a PART-TIME, TEMPORARY, TEACHER SUBSTITUTE, EFFECTIVE OCTOBER 24, 2007**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to Approve the **ADVERTISING and POSTING OF THE MAINTENANCE APPRENTICE position**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--no; Mr. McCoy--yes; Mr. Shaner--no; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 7-2.
- ❑ Mrs. Stempeck made the Motion to Approve the **GRANTING OF TENURE to KIMBERLY SCHEER, SCHOOL NURSE, EFFECTIVE SEPTEMBER 28, 2007**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Ms. Kahle made the Motion to Approve the **HIRING of SHEILA KEMMER, as a FULL-TIME INSTRUCTIONAL AIDE in the ELEMENTARY SCHOOL, EFFECTIVE OCTOBER 17, 2007, pending** proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to Approve the following additions to the Substitute List, pending proper completion of Personnel File Documentation and Clearances:
 - **Jennifer Kaltenbach, Lucinda, Special Education/Early Childhood**
 - **Jean Frederick, Shipperville, Cafeteria**
 - **Becky Wolfgang, Shipperville, Cafeteria**
 - **Carolyn Thompson, Knox, Custodian**
 - **Kathie Burford, Oak Ridge, Special Education/Elementary**
 - **Mike Simons, Knox, Aide**
 - **Leonard Miller, Shipperville, Custodian**The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ Ms. Kahle made the Motion to **APPROVE THE SUBSTITUTE RATE TO INCREASE TO \$8.00/HOUR, EFFECTIVE OCTOBER 16, 2007, as per handout.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--no; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 8-1.
- ❑ Mrs. Stempeck made the Motion to **APPROVE THE OUTLINE OF THE NON-BARGAINING ACT 93 and BUSINESS MANAGER BENEFIT PLANS with REVISIONS.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to **APPROVE SUE STALEY'S ANNUAL SALARY of \$23,735 EFFECTIVE JULY 1, 2007.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Ms. Kahle made the Motion to **APPROVE DEVEN LAIRD as a VOLUNTEER WRESTLING COACH,** pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Ms. Kahle made the Motion to **APPROVE DESIGNATING THE GENERAL FUND BALANCE as of JUNE 30, 2007 at \$553,451, with PC Leases at \$271,342 and Retiree Insurance at \$282,109.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to **APPROVE the RESOLUTION for the ACT 1 MANDATE STATING THAT KEYSTONE SCHOOL DISTRICT WILL NOT INCREASE TAXES GREATER THAN THE INDEX OF 4.9% or 3.74 mills and ALLOWABLE EXEMPTIONS for 2008-09.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--no. Motion carried 8-1.

NEW BUSINESS (For Separate or Individual Consideration) (Continued)

- ❑ Mr. Barrett made the Motion to **DENY THE KEYSTONE EDUCATION ASSOCIATION GRIEVANCE regarding CLASSROOM SHARING by TWO HIGH SCHOOL TEACHERS.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--no; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 8-1.
- ❑ Mr. Barrett made the Motion to **APPROVE THE DEPOSITORY ACCOUNT WITH PLIGIT FOR THE ELEMENTARY ROOF PROJECT, EFFECTIVE IMMEDIATELY.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

An Executive Session was held from 8:15 P.M. until 8:45 P.M.

- ❑ Mr. Barrett made the Motion to **SUSPEND the RULES and ADD a PERSONNEL ITEM to the AGENDA (SICK DAY BANK FOR LINDA HEATH).** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Ms. Kahle made the Motion to **ALLOW GREG HEATH TO TRANSFER 50 SICK DAYS to LINDA HEATH effective immediately and allow a SICK DAY BANK, if necessary.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

ADJOURNMENT

- ❑ Mrs. Stempeck made the Motion to Adjourn the Meeting at 8:45 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary