

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting
September 17, 2007**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, September 17, 2007 at 7 P.M. The Meeting was held in the Keystone Elementary School Library located at 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken by Mr. Vernon Lauffer with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Ms. Tiki K. Kahle, Mr. Thomas L. McCoy, Mr. R. John Slagle, Mrs. Marilyn L. Stempeck and Mr. Kenneth L. Swartfager. Mr. R. Jeffrey Kline and Mr. William L. Shaner were absent. Also present were: Mrs. Shawn Corcetti, Dr. Jean Atkin Gool, Mr. Dustin Kifer, Mr. Vernon Lauffer, Mr. Rodney Sherman, Mrs. Tammy Switzer and the Knox Girl Scouts, Mrs. Vicky Walters and Mr. Conrad Warner.

ANNOUNCEMENTS

- ❑ Ms. Slagle introduced various guests in the Girl Scouts, as well as Conrad Warner and Dustin Kifer--new teachers in the High School. They briefly spoke to the Board regarding their experience and expectations with Keystone.
- ❑ Mr. Slagle said an Executive Session was held on September 10, 2007 to discuss Collective Bargaining.

PRESENTATION OF COURTYARD PROJECT BY KNOX GIRL SCOUTS

- ❑ Tammy Switzer and the Knox Girl Scouts presented a detailed presentation sharing the Courtyard activities in bringing it to a very usable and friendly state. The Girl Scouts presented a plaque to the President describing the work as presented to the Elementary School.

Mr. Shaner arrived at the Meeting at 7:10 P.M.

CONSIDERATION OF AGENDA

- ❑ Mr. Beary made the motion to approve the Agenda as Amended:

Additions:

- X. I. Extracurricular Supplementals

Corrections:

- XI. A. Consideration of Classrooms for the Future Grant for 2007-08

CONSIDERATION OF AGENDA (Continued)

Deletions:

- XII. C. Consideration of Participation in the LERTA Programs established County-wide with a Tax Abatement of 75% Year 1, 50% Year 2; and 25% Year 3.

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

PUBLIC COMMENT

- ❑ Wayne Johns addressed the Board regarding the availability of a cap on the School Pick-Up in regards to transporting Band Instruments to the away Football Games.
- ❑ Kathy Smerkar requested the opportunity for the Band to practice on the Practice Football Field.

VERBAL REPORTS

- ❑ **SMILES--Ms. Kahle reviewed:**
 - Crossroads/Alternative Education Program for 2007-08.
 - Pre-Kindergarten Brochure shown to the group, and announcement made that the Pre-K Program will start at the SMILES Center on September 24, 2007.
 - The first Ross McGinnis Scholarship will be awarded around December 4, 2007 for \$2,000.
- ❑ **Superintendent--Dr. Gool reviewed:**
 - Letter received on the Emergency Drill.
 - "Keystone Technology Talk" which reviews updated activities in the Technology area.
 - Various fliers.
 - Petitions received on increasing class sizes in Third Grade. Dr. Gool requested an additional Aide in 3rd Grade to help Elementary staffing.
 - Surveillance cameras in the High School.
- ❑ **Buildings & Grounds--Mr. Barrett reviewed:**
 - Reviewed status of Maintenance Apprentice with a handout detailing the requisites--including a Hands-On Test, Verbal Interview Questions and a Written Test, as well as the appropriate Job Descriptions for the Maintenance and Maintenance Apprentice positions.

Mr. Kline arrived at the Meeting at 7:20 P.M.

CONSENT AGENDA

Mr. Barrett made the motion to approve the Consent Agenda as follows:

□ **Minutes:**

- Approve the August 20, 2007 Regular Business Minutes.
- Approve the September 10, 2007 Work Session Minutes.

□ **Financial Reports:**

- File the August, 2007 Liquid Cash and Investment Activity Analysis Report for Audit.
- File the July, 2007 Elementary Student Activities Report for Audit.
- File the August, 2007 Elementary Student Activities Report for Audit.
- File the August, 2007 High School Student Activities Report for Audit.
- File the August, 2007 High School Athletics Report for Audit.
- File the August, 2007 Contingency Fund Detail Report for Audit.
- Approve the August, 2007 General Fund Bills, the Interim Bills and the Wire Transfers for payment, as presented and located in Attachments A, D and G.
- Approve the August, 2007 Capital Reserve Bills for payment, as presented and located in Attachment B.
- Approve the August, 2007 Cafeteria Bills for payment, as presented and located in Attachment F.
- Approve the July, 2007 Cafeteria P&L Report for payment.
- Approve the August, 2007 Cafeteria P&L Report for payment.
- Approve the August, 2007 Conference Report for Audit.

□ **Written Reports:**

- Accept the July, 2007 Northwest School Combine Report.
- Accept the Career Center Report.

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- Ms. Kahle made the Motion to **APPROVE the NON-BARGAINING SALARIES and WAGES for 2007-08 as follows:**

**REGULAR BUSINESS MEETING
SEPTEMBER 17, 2007
PAGE 4**

Keystone School District
Non-Bargaining S&W Proposals
For 2007-08

Approved

Next Year
Salary
or Rate
2007/08

Lewis, Linda	Confidential Non-Barg	32,845
Staley, Sue	Confidential Non-Barg	21,735
Weaver, Kathi	Confidential Non-Barg	26,219
Ed Williams	Maintenance Supervisor	45,780
Corcetti, Shawn	Administration	71,374
Lauffer, Vern	Administration	58,136
Lesnak, Lynette	Administration	49,980
Maddy, Jonathan	Administration	64,170
Walters, Vicky	Administration	78,478
Lauffer, Vern	Board Sec'y	1,995
Carol Meier	Cafeteria Director	32,941
Permanent 0-90 days	Cafeteria	7.43/hr.
Permanent 91 days thru 352 days	Cafeteria	9.07/hr.
Permanent 353 days thru 880 days	Cafeteria	10.41/hr.
Permanent Over 880 days	Cafeteria	11.70/hr.
Asst. Head Cook/Baker	Cafeteria	12.12/hr.
Head Cook	Cafeteria	12.59/hr.
Service of Year 1	Cafeteria Monitors	\$8.00/hr.
Service of Year 2 and subsequent	Cafeteria Monitors	\$10.66/hr.
Crystal Bowser	Elem Nurses Aide	21,688
Service of Year 1	Teacher Aides	\$8.00/hr.
Service of Year 2 and subsequent	Teacher Aides	\$11.09/hr.
Eisenhuth, Junior	Bus Verification	\$10.75/hr.
Kellogg, Karen	Crossing Guards	\$26.52/day
Weilacher, Linda	Crossing Guards	\$18.57/day
Teacher Substitute Rate		\$80.00/day
Custodial Substitute Rate		\$7.82/hr.
Secretarial Substitute Rate		\$7.82/hr.
Cafeteria Substitute Rate		\$7.15/hr.
Cafeteria Monitor Substitute Rate		\$7.15/hr.
Teacher Aide Substitute Rate		\$8.00/hr.

PERSONNEL (For Individual or Separate Consideration) (Continued)

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

- ❑ Ms. Kahle requested the **FLEXIBILITY TO MAKE AN ADJUSTMENT IN THE SPRING OF 2008 for VACATION UTILIZED IN ADMINISTRATION**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--no; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--no. Motion carried 7-2.
- ❑ Mrs. Stempeck made the Motion to **APPROVE THE RESIGNATIONS of LORI HARTZELL, ELEMENTARY AIDE and SANDY WOLBERT, ELEMENTARY AIDE, effective August 23, 2007**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--no; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 8-1.
- ❑ Mr. Barrett made the Motion to **APPROVE THE HIRING OF JACQUELINE KAISER, as a HIGH SCHOOL AIDE**, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mrs. Stempeck made the motion to **APPROVE THE ADVERTISING AND POSTING OF THREE ELEMENTARY AIDE POSITIONS**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mrs. Stempeck made the motion to **APPROVE THE HIRING of THERESA HURRELBRINK and PAULA REED as ELEMENTARY AIDES**, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Ms. Kahle made the motion to **APPROVE THE HIRING OF CONRAD WARNER as SENIOR HIGH STUDENT GOVERNMENT CO-ADVISOR**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Barrett made the Motion to **Approve the Following Personnel for the 2007-08 Substitute List, pending proper completion of Personnel File Documentation and Clearances:**

- **Robin Henry, Clarion, Elementary**
- **Heidi Job Sayers, Clarion, Early Childhood/Elem**
- **Leah Leadbetter, Corsica, Early Childhood**
- **Patrick Craig, Strattanville, Social Studies**
- **Brenda Klinger, Knox, Secretary**
- **Lisa Hartman, Kossuth, Aide**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

- ❑ Mr. Beary made the motion to approve **JAN LIEBER as MENTOR for SHAWN KELLY**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--no; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 8-1.

- ❑ Mr. Barrett made the motion to approve the **EXTRA-CURRICULAR SALARIES for 2007-08 with a 3% Increase**, as presented, excluding the Athletic Director. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--no; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--no. Motion carried 7-2.

- ❑ Ms. Kahle made the motion to approve the **ATHLETIC DIRECTOR'S SALARY for 2007-08 with a 3% increase**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--no; Mr. McCoy--yes; Mr. Shaner--no; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--no. Motion carried 6-3.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Mr. Maddy reviewed the status of a Security Camera System in the High School. He said he has contacted ADT on the State Contract. Due to lack of a Motion at this time, this item was **TABLED**.
- ❑ Ms. Kahle made the motion to approve the **EMERGENCY DRILL be Deployed at Keystone High School on November 9, 2007**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Mr. Barrett made the motion to approve the **SENIOR CLASS TRIP to Washington, D.C. on November 4 through November 8, 2007, with a projected cost of \$450 per student.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Ms. Kahle made the motion to approve the **9th GRADE CLASS TRIP to Harrisburg and Gettysburg on May 8 and 9, 2008, with a projected cost of \$225 per student.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

GRANTS (For Individual or Separate Consideration)

- ❑ Dr. Gool and Mrs. Walters reviewed various aspects of the Classrooms for the Future Grant, including the curriculum, as well as the financial needs. After significant Board discussion and questions, Ms. Kahle made the motion to approve the **CLASSROOMS FOR THE FUTURE GRANT.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--no; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--no. Motion carried 7-2.

Mr. Barrett presented a copy of Elizabethtown's last year's Yearbook for Board review.

ADJOURNMENT

With no further business, Mr. Beary made the motion to adjourn the Meeting at 8:10 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. Kline--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary