

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
September 21, 2009**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, September 21, 2009 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, located at 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken by Mr. Vernon Lauffer with the following in attendance: Mr. Gregory N. Barrett, Mr. James A. Beary, Mr. Thomas L McCoy, Mr. Alan F. Seigworth, Mr. William L. Shaner, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck and Mr. Kenneth L. Swartfager. Ms. Terri K. Kahle was absent. Also present were: Mrs. Shawn Corcetti, Mrs. Terrie Fink, Dr. Jean Atkin Gool, Mr. Wayne Johns, Mr. Vernon Lauffer, Mr. Jonathan Maddy, Mrs. Stacey Thompson, Mrs. Vicky Walters, Mr. Adam Weeter, Mr. Andy Young, Mrs. Cassidy Young and Mrs. Erin Zacherl.

ANNOUNCEMENTS

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said an Executive Session would be held tonight regarding a Personnel Issue.
- Dr. Gool reported that a Tentative Budget has been reached at the Commonwealth of Pennsylvania for 2009-10.
- Mr. Lauffer reviewed the need for a new Flex 125 Administrator. As the new Administrator will need to be in place by January 1, 2010, he will be presenting a solution at the October Meeting.

CONSIDERATION OF AGENDA

- Mrs. Stempeck made the Motion to approve the Agenda as Amended:

Additions:

- VI. B. 10. Long Term Funding Stream Bill
- VII. K. Knox Borough SRO Position
- VIII. E. PSERS Budgetary Surplus for 2008-09
- IV.C. Commonwealth of PA Budget for 2009-10
- IV D. Flex 125 Plan for 2010
- VII. J. 5. Tori Staley, Substitute Secretary

Deletions:

- VII. C. 3. Accept the IU Report

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 8-0.

**REGULAR BUSINESS MEETING MINUTES
SEPTEMBER 21, 2009
PAGE 2**

PUBLIC COMMENT

- ❑ Mrs. Cassidy Young said SMILES was very positive for the children this summer. Two of her children participated.
- ❑ Mrs. Cassidy Young commented about a Bus Driver:
 - Swearing at students.
 - Not making stops
 - Parking between runs at the Rod and Gun Club.
 - Incidence of Bus Accident.
- ❑ Another woman said that this Bus Driver does not wait for students to sit down before moving.

Ms. Kahle arrived at 7:10 P.M.

CONSENT AGENDA

Mrs. Stempeck made the Motion to approve the Consent Agenda as follows:

- ❑ **Minutes:**
 - Approve the August 17, 2009 Regular Business Meeting Minutes*
 - Approve the September 14, 2009 Work Session Minutes*
- ❑ **Financial Reports:**
 - File the August 2009 Liquid Cash and Investment Activity Analysis Report for Audit*
 - File the August, 2009 Elementary Student Activities Report for Audit*
 - File the August, 2009 High School Student Activities Report for Audit*
 - File the August, 2009 High School Student Athletics Report for Audit*
 - Approve the August, 2009 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G*
 - Approve the August, 2009 Cafeteria Bills for payment, as presented and located in Attachment C*
 - Approve the August, 2009 Cafeteria P&L Report for payment*
 - Approve the August, 2009 Capital Reserve Bills for payment, as presented and located in Attachment B*
 - Approve the August, 2009 Conference Report for Audit*
 - Approve the Long Term Funding Stream Bills, as presented and located in Attachment I*

CONSENT AGENDA (Continued)

❑ Written Reports:

- Accept the July, 2009 Northwest School Combine Report*
- Accept the Career Center Report*

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

Mr. Barrett made the Motion to Approve the Following Items:

- ❑ **HIRING OF CORY MCGILL as ASSISTANT BASEBALL COACH**, pending proper completion of Personnel File Documentation and Clearances.
- ❑ **APPROVE JARED GRIEBEL as VOLUNTEER FOOTBALL COACH**, pending proper completion of Personnel File Documentation and Clearances.
- ❑ **APPROVE RICK HURST as VOLUNTEER BASEBALL COACH**, pending proper completion of Personnel File Documentation and Clearances.
- ❑ **APPROVE the ATHLETIC SUPPLEMENTALS for the 2009-10 SCHOOL YEAR as presented.**
- ❑ **DECLARE the ELEMENTARY INTRAMURAL COORDINATOR POSITION VACANT DUE TO THE RETIREMENT OF MARK BAKER.**
- ❑ **APPROVE the POSTING OF THE ELEMENTARY INTRAMURAL COORDINATOR POSITION.**
- ❑ **APPROVE THE FOLLOWING MENTORS for the NEW TEACHERS for the 2009-10 SCHOOL YEAR:**
 - **BARBARA BEGGS for KELISI WILCOX, ENGLISH**
 - **LAUREN THARAN for JENNIFER SLAUGENHAUPT, HIGH SCHOOL LEARNING SUPPORT**
 - **SHARON SLAUGENHOUP for KELLI GUNTRUM-MCNAUGHTON, HIGH SCHOOL LEARNING SUPPORT**
 - **VICKY COTTON for AMY KAPP, ELEMENTARY (1/2 Year)**
 - **JENNIFER WINGARD for AUTUMN MYERS, GUIDANCE**
- ❑ **APPROVE the MATERNITY LEAVE for KAMI COURSEN, High School English Teacher, from November 13, 2009 through December 23, 2009, using 2 Emergency Days and 24 Sick Days.**

**REGULAR BUSINESS MEETING MINUTES
SEPTEMBER 21, 2009
PAGE 4**

PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ **APPROVE TRAVIS HUBLER as VAN TRANSPORTATION AIDE for 1/2 Hour Per Day**, pending proper completion of Personnel File Documentation and Clearances.
- ❑ **APPROVE the ADDITIONS TO THE 2009-10 SUBSTITUTE LIST, pending proper completion of Personnel File Documentation and Clearances:**
 - **Lauren Wiefeling, Clarion, Elementary**
 - **Elice Hamaker, Clarion, Elementary**
 - **Stacey Reimber, Clarion, Cafeteria/Custodian**
 - **Mary Rearick, Knox, Cafeteria/Custodian**
 - **Tori Staley, Shippenville, Secretary**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

- ❑ Mr. Slagle made the Motion to **APPROVE the ADMINISTRATORS to continue to explore the SRO POSITION as partnering with KNOX BORO.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--no; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 8-1.
- ❑ Mr. Slagle requested Chief Bilunka to attend the next Meeting to outline the process.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Mrs. Stempeck made the Motion to **APPROVE the RESOLUTION by PSBA pertaining to the COMMONWEALTH OF PA's BUDGET in the event that the Tentative 2009-10 Budget Unravels.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mr. Beary made the Motion to **APPROVE the BUS DRIVER HANDBOOK.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to **APPROVE the 9th GRADE TRIP to HARRISBURG and GETTYSBURG on May 6 and 7, 2010, with the maximum cost to be \$250 per student.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

**REGULAR BUSINESS MEETING MINUTES
SEPTEMBER 21, 2009
PAGE 5**

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Slagle made the Motion to **APPROVE the TRAVEL REIMBURSEMENT for the TRANSPORTATION of BAND INSTRUMENTS at 55 CENTS PER MILE AND and an ACTIVITY PASS.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

- ❑ Ms. Kahle made the Motion to **TRANSFER \$82,950 for PSERS Surplus from 2008-09 to a SEPARATE FUND for ACCOUNTING and a SEPARATE DEPOSITORY ACCOUNT.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

- ❑ Ms. Kahle said the Alumni Weekend went well. She added that the participation was better than expected in this Kickoff Year.

An Executive Session was held from 7:58 P.M. until 8:52 P.M.

ADJOURNMENT

With no further business, Mr. Barrett made the Motion to Adjourn the Meeting at 7:40 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary