

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
October 12, 2009**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, October 12, 2009 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, located at 451 Huston Avenue, Knox, Pennsylvania. The following were in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Ms. Terri K. Kahle, Mr. Thomas L McCoy, Mr. Alan F. Seigworth, Mr. William L. Shaner, Mr. John R. Slagle and Mrs. Marilyn L. Stempeck. Mr. Kenneth L. Swartfager was absent. Also present were: Chief Stephen Bilunka, Mrs. Sue Chomas, Dr. Jean Atkin Gool, Mr. Wayne Johns, Mr. Jarrod Kapp, Mr. Vernon Lauffer, Mrs. Kelly Guntrum-McNaughton, Ms. Carol Meier, Mr. Rodney Sherman, Mrs. Stacey Thompson, and Mrs. Vicky Walters.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said there would be an Executive Session immediately following tonight's Special Business Meeting to discuss Superintendent Candidates and Attorney/Client Communications.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Superintendent--Dr. Gool reviewed:**
 - Reviewed the 2009-10 Commonwealth of PA Budget as pertaining to the Keystone School District. She distributed a handout on the Actual to Budget State Subsidies fro 2009-10 as follows:

<u>Subsidy Source</u>	<u>Final State Appropriation</u>	<u>KSD Budget</u>	<u>Variance</u>
Basic Ed	\$6,895,485	\$7,004,038	\$ (108,553)
Special Ed	707,678	707,689	(11)
Charter School	33,288	36,764	(3,476)
ABG	199,941	199,941	
Total	\$7,836,392	\$7,948,432	\$ (112,040)

REPORTS (Continued)

□ **SMILES--Ms. Kahle reviewed:**

- Induction for new Americorps Class.
- Mercer County Housing Authority Project.

□ **HIGH SCHOOL--Mrs. Walters:**

- Introduced Kelly Guntrum-McNaughton, High School Learning Support Teacher. Kelly reported on the new Gifted Program she is coordinating at the High School.
- Upcoming events and a written report on a conference attended by Mr. Maddy and her.

□ **ELEMENTARY--Mrs. Corcetti reviewed:**

- Smokey the Bear and Knox Fire Department visiting Keystone School District Elementary.
- School Health Council Meeting.
- Ten \$100 Gift Certificates for Teachers were donated by Wal-Mart.
- Olweus Bullying Data to be shared.
- Hand Sanitizers are in use.
- Walk-To-School Day is scheduled for this Wednesday.
- Open House.

□ **SCHOOL RESOURCE OFFICER--Chief Bilunka:**

- The potential SRO position has been funded through the Federal Stimulus Funds. A handout was distributed. He answered various questions from the Board and asked for telephone calls if any other questions come up.

□ **CAFETERIA--Ms. Meier reviewed:**

- Things are going well in the Cafeteria.
- October is Apple Crunch Month, and the Cafeterias are pushing apples in their menus.
- Nutritional facts on products.
- PC's are not working well.
- Soap dispensers are available for use in both Cafeterias.
- Peanut-free table in Elementary.

□ **ATHLETIC COMMITTEE--Mr. Barrett reviewed:**

- Use of Facilities Procedures.
- Visitor Bleachers Compliance Issues.
- American Cancer Society "Kicking for the Cure."
- Mr. Whisner said season is going well.
- Mr. Whisner is working on next year's Athletic Events Schedules

DIALOGUE ITEMS

- ❑ Mr. Lauffer reviewed the Financial Results for 2008-09 via a handout. He noted the significant items that resulted in a surplus or deficit. He said the Unaudited Net Deficit for 2008-09 was \$11,621.
- ❑ Mr. Lauffer reviewed a handout on the Designation of Fund Balance for 2008-09. ***Mr. Slagle requested to have this Item placed on tonight's Business Meeting Agenda.***
- ❑ Mr. Lauffer reviewed the 2005-06 Audit Response. ***Mr. Slagle requested to have this Item placed on tonight's Business Meeting Agenda.***
- ❑ Mr. Lauffer reviewed the introduction and selection process for recommending a Flex 125 Vendor for Board consideration. The recommended Vendor is CBIZ--with no District contribution. ***Mr. Slagle requested to have this Item placed on next week's Business Meeting Agenda.***
- ❑ Mr. Slagle stated the Varsity Cheerleaders are requesting an Overnight Trip to Nationals in Louisville, Kentucky on February 26 through 28, 2010. Mr. Barrett asked if the days of this trip were within the guidelines of the one-day out per event. Mrs. Walters confirmed that it is only Friday off. ***Mr. Slagle requested to have this Item placed on tonight's Business Meeting Agenda.***
- ❑ Mr. Slagle reviewed the Memorandum of Understanding with the ESPA regarding the Part-Time Custodian and the Memorandum of Understanding with ESPA regarding the Custodial Third Shift for the Elementary School only. Mr. Slagle said these are consistent with last year's Memorandums of Understanding. ***Mr. Slagle requested to have this Item placed on tonight's Business Meeting Agenda.***
- ❑ Mr. Slagle stated that Gary Whitling is recommended to be the Mentor for David Bessler, Chemistry/Physics Teacher for six months. ***Mr. Slagle requested to have this Item placed on tonight's Business Meeting Agenda.***
- ❑ Mr. Slagle stated that Jason Nellis is recommended to be the Elementary Intramural Coordinator. ***Mr. Slagle requested to have this Item placed on tonight's Business Meeting Agenda.***
- ❑ Mr. Slagle stated that Tenure is to be Granted for Alisha Hall, High School Band Instructor. ***Mr. Slagle requested to have this Item placed on tonight's Business Meeting Agenda.***
- ❑ Ms. Kahle questioned the procedure for Halloween Dress Up in the Elementary Primary Grades. Mrs. Corcetti reviewed the direction and guidelines to the Staff on the Halloween Dress-Up Week. Mr. Slagle said that we would use traditional guidelines.

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DIALOGUE ITEMS (Continued)

- ❑ Mr. Slagle stated that Kelly Huling would be added to the Substitute List as a Cafeteria Worker. *Mr. Slagle requested to have this Item placed on tonight's Business Meeting Agenda.*
- ❑ Mr. Lauffer requested the Board to appoint an Alternate Delegate for the EIT Committee, which he neglected to request originally. After Board discussion, Mrs. Stempeck volunteered for the position. *Mr. Slagle requested to have this Item placed on tonight's Business Meeting Agenda.*

ADJOURNMENT

With no further business, the Meeting adjourned at 8:04 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary