

**Keystone School District
Knox, Pennsylvania
Work Session
June 18, 2007**

OPENING/ATTENDANCE

Ms. Terri K. Kahle, Vice-President of the Keystone School District Board of Directors, called the Work Session to order on Monday, June 18, 2007 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Ms. Terri K. Kahle, Mr. Thomas L. McCoy, Mr. William L. Shaner, and Mrs. Marilyn Stempeck. Mr. R. Jeffrey Kline, Mr. John R. Slagle and Mr. Kenneth L. Swartfager were absent. Also present were Mrs. Shawn Corcetti, Mrs. Mary Jo Duespohl, Dr. Jean Atkin Gool, Mrs. Becky Harkless, Mrs. Betty Isler, Mr. Ron Isler, Mr. Vernon Lauffer, Mr. Jeremiah Lukers, Mr. Jonathan Maddy, Mrs. Jeanne McElhatten, Mrs. Cheryl Nebinski, Mr. Rodney Sherman, Mrs. Angie Snowberger, and Mrs. Vicky Walters.

Mr. Kline arrived at 7:02 P.M.

Mr. Swartfager arrived at 7:05 P.M.

ANNOUNCEMENTS

- Dr. Gool made an Introduction of Guests
- Dr. Gool stated that the Offices would be closed July 2 through July 6, 2007.

PUBLIC COMMENT

Cheryl Nebinski addressed the Board and requested the District approve additional compensation for the Tax Collectors regarding the work involved with the Installment Tax payments.

REPORTS

- **Superintendent--Dr. Gool:**
Dr. Gool reviewed the following:
 - Angie Snowberger addressed the Board regarding a new Athletic Trainer to serve the Keystone School District. She introduced Jeremiah Lukers. Jeremiah reviewed his work experience and education along with his family history.
 - Cutting down the big pine tree in the Elementary Courtyard
 - Utilizing pea gravel instead of wood chips in the Elementary Courtyard for the Girl Scout Program

REPORTS (Continued)

- **SMILES--Ms. Kahle:**
Ms. Kahle reviewed the following:
 - New park drains have been installed on Main Street.
 - Summer Programs, including Literacy, are going well.

- **Elementary--Mrs. Corcetti:**
Mrs. Corcetti reviewed the following:
 - Summer School is going well.
 - DARE Program is to be expanded from 6th Grade to all Grade levels.

- **High School--Mrs. Walters:**
Mrs. Walters reported on the following:
 - Distributed a handout with the Post-Graduation Plans of the Seniors of the Class of 2007.
 - Summer School enrollment of 14 students in Grades 6, 7 and 8
 - Fitness Center is operational for athletes during the summer.
 - Athletic Physicals will be held tomorrow.
 - Summer driving with 70 students and 3 instructors utilizing 2 cars is in progress.
 - Interviewing various candidates for professional openings

- **High School--Mr. Maddy:**
 - Grant Projectors are installed. Maintenance is rewiring the electrical availability.
 - Regional WAN is to be operating the second week of July.

DIALOGUE ITEMS

- Dr. Gool said the following personnel are eligible for Employee Tenure: David Everett, Lauren Griglak, Tricia Hepler, Amber Hubler, Brigitte Irwin, Marlene Smith and Brett Vaughn. *After Board discussion, Ms. Kahle stated this Item is listed on the Agenda for tonight's Business Meeting.*

- Dr. Gool said a Resignation was received from Amanda Beckwith, Math Teacher. *After Board discussion, Ms. Kahle stated this Item is listed on the Agenda for tonight's Business Meeting.*

- Mrs. Stempeck reported a recommendation of Conrad Warner for the Social Studies Teacher position by the Personnel Committee. *After Board discussion, Ms. Kahle stated this Item is listed on the Agenda for tonight's Business Meeting.*

- Mrs. Stempeck reported a recommendation of Guidance Counselor as Kiersten Venderlic by the Personnel Committee. *After Board discussion, Ms. Kahle stated this Item is listed on the Agenda for tonight's Business Meeting.*

DIALOGUE ITEMS

- The Monthly Medical Insurance Rates for 2007-08 were reviewed as follows:

	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
PPO Blue	\$373.95	\$927.49	\$927.49	\$1041.73	\$1096.18

After Board discussion, Ms. Kahle stated this Item is listed on the Agenda for tonight's Business Meeting.

- The Monthly Dental Insurance Rates for 2007-08 were reviewed as follows:

Individual	Family
\$32.25	\$73.25

After Board discussion, Ms. Kahle stated this Item is listed on the Agenda for tonight's Business Meeting. No increase.

- The Monthly Vision Insurance Rates for 2007-08 were reviewed as follows:

Individual	Family
\$5.38	\$13.07

After Board discussion, Ms. Kahle stated this Item is listed on the Agenda for tonight's Business Meeting with a .13 or .32 increase in \$ and a 2.48% or 2.51% increase in %.

Mr. Slagle arrived at 8 P.M.

- The Monthly Life Insurance Rates for 2007-08 were reviewed as follows:
\$0.13/\$1,000 coverage. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- The Football Accident Insurance Rates for 2007-08 at \$75 per Player for JV and Varsity Sports and Student Accident Insurance as Parent Paid. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- Board Treasurer for the year July 1, 2007 through June 30, 2008. * Note: Board Secretary to be elected May, 2009. *After Board discussion, stated this Item is listed on the Agenda for tonight's Business Meeting.*
- Mr. Slagle stated the budgeted salary for Mark Whisner as Athletic Director for 2007-08 would be \$6,708 which is a 3% increase. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- A Board discussion occurred on the Athletic Trainer Budget versus Actual Expense. The Athletic Trainer salary for 2007-08 is recommended at a salary of \$21,000, insurance at \$3,103.92 and staff development at \$450. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*

DIALOGUE ITEMS (Continued)

- ❑ Troese & Associates as Local Auditors for 2007-08. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- ❑ Dr. Dale Myers as School Dentist for 2007-08. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- ❑ Dr. Ronald Grubb as School Doctor for 2007-08. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- ❑ Frank Bifano, Titania Pashkov and Kris Glosser as Contracted School Psychologists for 2007-08. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- ❑ G.H. Harris as Delinquent Occupation/Per Capita Tax Collector for 2007-08
*Note: Central Tax Bureau has been approved through December 31, 2010 for the collection of Local Earned Income. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- ❑ Deible's Landscaping for Lawn Mowing for July 1, 2007 through June 30, 2008 at no increase--\$685 plus \$20 fuel surcharge per mowing. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- ❑ Tax Collector Reimbursement for Installment Payment Collection was discussed with possibilities for additional reimbursement. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- ❑ Mr. Barrett and Mr. Lauffer reviewed Quotes for Sealing of the Elementary School Parking Lot and High School Parking Lot Crack Filling as follows:

Vendor	Elem Sealing Quote Amount	HS Crack Filling Quote Amount	Total Quote Amount
Hager Paving	7,979	1,500	9,479
Terra Works	13,000	1,160	14,160
Jefferson Paving	9,980	1,645	11,625

After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.

- ❑ High School and Elementary Cafeteria Prices for 2007-08 were reviewed by Mr. Beary in which he distributed a handout with Cafeteria Prices from local School Districts. His recommendation was to keep all the prices the same except for raising the Elementary Student Paid Lunches by 10 cents to \$1.50 and the High School Student Paid Lunches by 10 cents to \$1.60. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*

DIALOGUE ITEMS (Continued)

- ❑ 8th Grade Overnight Trip Request to Philadelphia--Depart 11 A.M. on May 21, May 22 and May 23, 2008 was discussed. It was agreed to have additional input for next month's Meeting by Mrs. Walters. *Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting*
- ❑ Addition of Emily Best on 2007 Graduate List. *After Board discussion, Mr. Slagle stated this Item is listed on the Agenda for tonight's Business Meeting.*
- ❑ Mr. Lauffer stated that new IRS regulations would increase Employer responsibilities in the future for the administration of TSA's (403B). The new regulations are expected to be approved later this summer.
- ❑ A Student Expulsion is to be discussed in Executive Session.
- ❑ Dr. Gool introduced options for an Elementary Guidance Counselor(s) and/or a Social Worker with a contribution of \$7,000 from the 2007-08 Budget. She also reviewed potential savings/expense from a Teacher Leave of Absence. Another area of expense and revenue increases for the Budget Year of 2007-08 was reviewed for the Board. Board discussion followed with Mr. Slagle stating that official voting will be completed on the 2007-08 Budget at the Special Business Meeting to be held on June 25, 2007.

ADJOURNMENT

With no further business, the Meeting was adjourned at 8:50 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary