

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting
December 8, 2008**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, December 8, 2008 at 7:01 P.M. The Meeting was held in the Keystone Elementary School Library, located at 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken by Mr. Vernon Lauffer with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Ms. Terri K. Kahle, Mr. Thomas L. McCoy, Mr. William L. Shaner, Mr. John R. Slagle, and Mr. Kenneth L. Swartfager. Mr. Alan F. Seigworth and Mrs. Marilyn L. Stempeck were absent. Also present were: Mrs. Barbara Beggs, Mr. Rick Beggs, Mrs. Sue Chomas, Mrs. Shawn Corcetti, Dr. Jean Gool, Mrs. Brigitte Irwin, Mr. Wayne Johns, Mr. Jerrod Kapp, Mrs. Amanda Kline, Mr. Vernon Lauffer, Ms. Heather Leskanic, Mr. Jonathan Maddy, Mrs. Titania Pashkov, Mr. Pashkov, Mrs. Margaret Patton, Mrs. Amanda Phillips, Mr. Rodney Sherman, Ms. Melanie Smith, Ms. Brynn Space, Mrs. Vicky Walters and Mrs. Erin Zacherl.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ An Executive Session was held on December 1, 2008 to discuss Attorney/Client Privilege Information.
- ❑ An Executive Session will be held tonight, December 8, 2008 to discuss Personnel regarding the Maintenance Supervisor Vacancy.

Mr. Seigworth arrived at the Meeting at 7:04 P.M.

CONSIDERATION OF AGENDA

- ❑ Mr. Beary made the Motion to approve the Agenda with the following Additions and Deletions:

Additions:

- Declare Girls' Varsity Soccer Coach Vacant and Posting the Position
- Resignation of Tom Mould

Deletions:

- Accept the Career Center Report
- Accept the IU Report

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.

PUBLIC COMMENT

None scheduled.

REPORTS

□ **SMILES--Ms. Kahle reviewed:**

- Approval of STARS 3 Certification as relating to Pre-K Grants Program. They are now eligible to apply for STARS 4.
- Christmas meals to 35 local families will be distributed on December 22, 2008.
- Ross McGinnis Scholarship.

□ **Superintendent--Dr. Gool reviewed:**

- State Trooper Visit.
- Engineering Grant/Program.
- Stem Project
- County-Wide Inservice.
- International Report on State of Pennsylvania from Dr. Zahorchak.

□ **B&G--Mr. Barrett reviewed:**

- Mr. Barrett reviewed a letter from Struxures and John Cernica regarding the concern of the West End of the Elementary School cracking on an interior wall. He said that the Architect and the engineer have deemed the building structurally sound.
- Mr. Barrett said the Proposal for a Feasibility Study in the Elementary School is enclosed as presented at a cost of \$18,850. He said additional consideration would be needed to take this next step in upgrading the Elementary Building.
- Mr. Barrett reported that the Gas Cell has been received and will be installed at the beginning of the next National Gas Billing cycle. Quotes for installation are expected at \$1,000 to \$1,500.

□ **Elementary School--Mrs. Corcetti reviewed:**

- Mrs. Claus Program was very successful.
- HQT and Training for Instructional Aides.
- Introduced the new Elementary Teachers for 2008-09:
 - A. Mrs. Amanda Phillips--6th Grade
 - B. Mrs. Amanda Kline--5th Grade
 - C. Ms. Melanie Smith--3rd Grade
 - D. Ms. Brynn Space--ArtEach teacher reported briefly on their current teaching practices and successes in their classrooms.

REPORTS (Continued)

□ **High School:**

Mrs. Walters reviewed:

- County-wide Inservice
- Secondary Principals Meeting was held at Keystone High School primarily to view the CFF Program.
- Report on Testing by Mr. Mellott. The handout detailed the ACT, SAT, PSAT and AP Testing results.
- Upcoming events.
- Report on 2009 Senior Class for Student Activities.
- Introduced Devin Eisenman who represented Student Government.
- Devin Eisenman, Student Government report on:
 - A. Veterans' Day Assembly
 - B. Santa's Workshop
 - C. Christmas Movie
 - D. I-Flirts, Compatability Testing
 - E. Teacher Appreciation Week

CONSENT AGENDA

Ms. Kahle made the Motion to approve the Consent Agenda as follows:

□ **Minutes:**

- Approve the November 17, 2008 Regular Business Meeting Minutes*
- Approve the December 1, 2008 Reorganization Meeting Minutes*
- Approve the December 1, 2008 Work Session Minutes*

□ **Financial Reports:**

- File the November, 2008, Liquid Cash and Investment Activity Analysis Report for Audit*
- File the November, 2008 Elementary Student Activities Report for Audit*
- File the November, 2008 High School Student Activities Report for Audit*
- File the November, 2008 High School Student Athletics Report for Audit*
- Approve the November, 2008 Contingency Fund Detail Report for Audit*
- Approve the November, 2008 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G*
- Approve the November, 2008 Cafeteria Bills for payment, as presented and located in Attachments C and F*
- Approve the November, 2008 Cafeteria P&L Report for payment*
- Approve the November, 2008 Capital Reserve Bills for payment, as presented and located in Attachment B.
- Approve the November, 2008 Conference Report for Audit*

CONSENT AGENDA (Continued)

Written Reports:

- Accept the October 2008 Northwest School Combine Report*

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

- Mr. Barrett made the Motion to Approve the **INTENT TO RETIRE for EDWARD WILLIAMS, MAINTENANCE SUPERVISOR, effective July 8, 2009**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.

- Mr. Barrett made the Motion to Approve the **INTENT TO RETIRE for KATHY SILVES, HIGH SCHOOL SECRETARY, effective July 15, 2009**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.

- Mr. Barrett made the Motion to Approve the Additions to the Substitute List, pending proper completion of Personnel Documentation and Clearances:

- **LYNDSAY, FISHER, ELEM, Foxburg**
- **RONDA GOSS, CAFETERIA, Knox**
- **TRAVIS BERLIN, CUSTODIAN, Knox**
- **DANIEL KAHLE, CUSTODIAN, Knox**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.

- Ms. Kahle made the Motion to Approve the **FMLA of NICOLE WERNER, HIGH SCHOOL MATH TEACHER, effective March 9, 2009, using 2 EMERGENCY DAYS, 51 SICK DAYS and 2 PERSONAL DAYS, pending verification of 51 SICK DAYS AVAILABLE**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.

- Ms. Kahle asked how Substitute Availability has progressed this year. As Mrs. Corcetti noted that Substitute Availability is at a premium, the Administration is to secure facts for further consideration.

- Ms. Kahle made the Motion to Approve **LAURA BYERS as FULL-TIME, INSTRUCTIONAL AIDE**. The voice vote is recorded as follows: Mr. Barrett--yes;

Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ Ms. Kahle made the Motion to Approve the **CONTRACTED SERVICES AGREEMENT and REMUNERATION for Psychologists as presented**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--no. Motion carried 7-1.
- ❑ Mr. McCoy made the Motion to Approve **DAVID BESSLER as LONG-TERM SUBSTITUTE CHEMISTRY TEACHER, effective as of his 91st Day of employment**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to Approve **BRIGETTE IRWIN as JR HIGH VOLLEYBALL COACH**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to **DECLARE the GIRLS' SOCCER COACH POSITION VACANT and POST AND ADVERTISE for that position**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to Approve the **RESIGNATION OF TOM MOULD as ELEMENTARY TEACHER, effective as of January 7, 2009, with regret**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Ms. Kahle made the Motion to Approve the **2009-10 ACT 1 RESOLUTION**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.

An Executive Session was held from 8:10 P.M. until 8:35 P.M.

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ADJOURNMENT

With no further business, Ms. Kahle made the Motion to Adjourn the Meeting at 8 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 8-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary