

**Keystone School District
Knox, Pennsylvania
Work Session
April 14, 2008**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, April 14, 2008 at 7:10 P.M. The Meeting was held at the Keystone SMILES Center located at 420 Main Street, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following were in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Thomas L. McCoy, Mr. Alan F. Seigworth, Mr. William L. Shaner, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck and Mr. Kenneth L. Swartfager. Ms. Terri K. Kahle was absent. Also present were: Mrs. Shawn Corcetti, Mrs. Terrie Fink, Dr. Jean Atkin Gool, Mr. Vernon Lauffer, Mr. Jonathan Maddy, Mr. Bruce McHenry, Mr. Jack Quinn, Mr. Tim Seigworth, Mrs. Vicky Walters, Mr. Buck Weaver, Mr. Chuck Weaver, Mr. Mark Whisner and Mr. Steve Wilson.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ An Executive Session was held on March 17, 2008 to discuss a Collective Bargaining Issue regarding a Disciplinary Action Grievance filed by the Keystone Education Association, a Sick Day Bank Request and a Personnel Issue regarding a Substitute Bus Driver.
- ❑ An Executive Session will be held tonight, April 14, 2008 to discuss an Employee Insurance Request, an Employee Sick Day Bank and the Isler Lawsuit.

PUBLIC COMMENT

Buck Weaver addressed the Board regarding the hiring of a Girls' Basketball Coach. He said that the long-term approach in this position is very important.

HEARING OF DISCIPLINARY GRIEVANCE

- ❑ Mr. Steve Wilson addressed the Board regarding the Disciplinary Grievance. He stated that a Letter of Reprimand and allegations for a veteran teacher were untrue due to an incomplete investigation. Mr. Slagle said the Board would consider this Item at next week's Business Meeting.

REPORTS

□ **Superintendent--Dr. Gool reviewed:**

- Have secured the Elementary Occupancy Permit.
- The State Auditors will be here beginning April 21 for 6-8 weeks.
- Jean and Vern attended a meeting at the IU regarding the Basic Education Subsidy with representatives from the Governor's office.
- Distributed a folder on Policy and requested a time and date for a Policy Committee Meeting.

□ **SMILES--Ms. Fosdick reviewed:**

- Joyce introduced a new pilot project on Agricultural Safety. Barb Buzard detailed the plans on the separate events to be covered on April 25.
- Joyce also distributed a handout and reviewed the contents on the following:
 1. Pennsylvania Pre-K Counts Grant
 2. Crossroads Newsletter
 3. Ross McGinnis Service Scholarship Newsletter
 4. General SMILES Newsletter

□ **Athletic Council--Mr. Slagle reviewed the following Coaching Recommendations:**

- Tyler Cotherman--Girls/Boys' Volunteer Track Coach
- Ed Baumcratz--Girls' Varsity Basketball Coach

□ **Elementary--Mrs. Corcetti reviewed:**

- PSSA Testing complete in Reading and Math
- Kindergarten Registration
- Kindergarten "Meet the Teacher" Night in August
- Curriculum development in Science
- Elementary Bandfest for District III
- Summer School Program Plans for June, 2008
- Elementary Events & Various Elementary Field Trips
- Upcoming Federal Programs Monitoring

□ **High School--Mrs. Walters reviewed:**

- Each department at the Career Center had a student honored as an outstanding member. Keystone had "Student of the Quarter" for the Third Quarter as follows:
 1. Steven Summerville, Tourism & Marketing Service
 2. Randi Irwin, Cosmetology Styling Academy
 3. Markus McHenry, Construction Technology
 4. Corey Emery, Welding & Fabrication
 5. April Rennard, Cooperative Education
 6. Matt Hartzell, Industrial Technology
 7. Bridget Cohlhepp, Allied Health Science
 8. Tyler Colwell, Police Science

REPORTS (Continued)

□ **High School--Mrs. Walters reviewed (Continued):**

- Increase Academic Achievement of CCCC Students.
- 23 Clarion County Participants (8 from Keystone) participated in Milton Hershey School Tour with Rep. McIlhattan. An opportunity exists for eligible students from Keystone School District.
- The 7th Grade Music Trip will be going to Cleveland and Akron instead of Toronto on Friday, May 9. The cost of the trip is \$125.
- Junior Achievement for Grades 7 and 8.
- Upcoming Events include:
 1. Musical "Guys & Dolls" April 24-26, 7 P.M.
 2. PSSA Science, Grades 5, 8 and 11 April 29 and 30
 3. Prom Promenade May 3, 5:30 P.M.
 4. Prom May 3, 6 P.M.

□ **High School--Mr. Maddy reviewed:**

- Summer School offerings
- Drivers' Training will be offered again this summer

□ **Business Manager--Mr. Lauffer reviewed:**

- Mr. Lauffer reviewed the Audit Reports For Year Ending June 30, 2007 as reported by Troese & Associates. He pointed out that there were zero findings and positive opinion on final statements presented fairly in both the General Purposes and Single Audit Reports. Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.
- Mr. Lauffer reviewed the status of procurement of Natural Gas. He proposed that the Board authorize the quote for broker procurement For Year Ending June 30, 2009 and add subsequent purchase of Natural Gas for July of 2008 through October, 2008. Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.

□ **Career Center--Mrs. Stempeck reviewed:**

- Mrs. Stempeck reviewed the Career Center revised Budget for 2008-09 addressing the concerns brought up at the last meeting. She said the enrollment is still on track for 102 students for next year with our current attendance being 98 students. Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.

Ms. Kahle arrived at the Meeting at 8:15 P.M.

□ **CAREER CENTER FIELD TRIP**

- Tim Seigworth reviewed the process to convert a Peterbilt wrecked truck to a show-worthy state. He said that many different shops were involved in completing the truck. The shop attended a Truck Show in Kentucky and entered the Peterbilt for show, and they received very positive accolades along with awards.

DIALOGUE ITEMS

- ❑ Dr. Gool outlined the new Regulations governing the process of becoming the Fiduciary for all the 403 (b) Funds deducted effective January 1, 2009 or earlier as may be considered. She said that the Administration would like to form an Employee Group to review and consider an alternative between two potential TPA's. The Board agreed to move forward with this process.
- ❑ The Upcoming Bids are needed for the Maintenance/Custodial Supplies, Technology Supplies and General & Art Supplies. Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.
- ❑ The Resignation of Jim McConnell as Jr. High Girls' Basketball Coach has been received. Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.
- ❑ The Resignation of Lauren Tharan as Jr. High Cheerleading Coach has been received. Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.
- ❑ The Resignation of Kayla Rhoads as Jr. High Cheerleading Coach has been received. Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.
- ❑ The Resignation of Tammy Buzard as an Elementary Instructional Aide, effective March 28, 2008, has been received. Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.
- ❑ Posting for an Elementary Cafeteria Cashier position. Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.
- ❑ Additions to the Substitute List:
 - Rhonda Byers, Knox, Instructional Aide
 - Rebecca Edwards, Knox, Instructional Aide
 - Lisa Frederick, Cranberry, Instructional Aide
 - Sharyn Lauer, Knox, Instructional AideMr. Slagle requested this Item be added to next week's Business Meeting Agenda.
- ❑ Dr. Gool presented specifics updating the status of the 2008-09 Budget. She said a savings of Budgeted Expense due to the Medical Insurance decrease from 6% to 3% is netting a \$36,000 savings. This savings decreased the Tax Increase needed from 3.74 to 2.97 mills if all cuts previously presented are continued.

An Executive Session was held from 9:40 P.M. until 10:10 P.M.

- ❑ Dr. Gool outlined other areas that are being considered for revised offerings. The Board requested additional data for next Monday's meeting on enrollment, staffing, etc.

ADJOURNMENT

With no further business, the Meeting adjourned at 10:10 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary