

**Keystone School District
Knox, Pennsylvania
Work Session
June 16, 2008**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, June 16, 2008 at 7 P.M. The Meeting was held at the Keystone Elementary School Library, at 451 Huston Avenue, Knox, Pennsylvania. The following were in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Ms. Terri K. Kahle, Mr. Thomas L. McCoy, Mr. Alan F. Seigworth, Mr. William L. Shaner, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck and Mr. Kenneth L. Swartfager. Also present were: Mr. Jack Bish, Mr. Tom Bowser, Mrs. Derita Carroll, Mrs. Sue Chomas, Mrs. Shawn Corcetti, Mrs. Terrie Fink, Mrs. Toni Forsythe, Mrs. Polly Gillen, Mrs. Jenny Heeter, Dr. Jean Atkin Gool, Mr. Vernon Lauffer, Ms. Heather Leskanic, Mr. Jonathan Maddy, Mrs. Kim Riley, Mrs. Franki Sheatz, Mr. Rodney Sherman and Mrs. Vicky Walters.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session would be held tonight to discuss Personnel.

PUBLIC COMMENT

Toni Forsythe addressed the Board regarding her son and requested additional help in Summer School that she would pay for, if needed. Dr. Gool asked for her phone number and would notify her tomorrow.

REPORTS

- ❑ **Superintendent--Dr. Gool reviewed:**
 - Policy Committee Meeting
 - Cafeteria Committee Meeting:
 1. Mr. Beary made a Recommendation from the Cafeteria Committee for 2008-09 Lunch prices are increased to: Elementary Lunch--\$1.60; High School Lunch--\$1.70; and Adults in Both Buildings--\$3.00. He also requested Cafeteria Ovens be removed from both Agendas.
 - Alternative Education Agreement with Pathways.
 - Commonwealth of Pennsylvania was recognized for an IDEA Award as one of 14 states.
- ❑ **SMILES--Ms. Kahle reviewed:**
 - 22 New Americorps members.
 - YMCA has taken over Camp Coffman, and Americorps, in partnership, will provide two members to help during the summer months

REPORTS (Continued)

SMILES--Ms. Kahle (Continued)

- The Summer Weekend is planned for June 27 and 28.
- The Progress News did an article on Ross McGinnis Memorial.
- Golden Living Center Grant of \$1,000 for Young People Summer Program.

DIALOGUE ITEMS

Mr. Slagle said all the following Work Session Agenda Dialogue Items have been discussed or are self-explanatory; so unless otherwise requested, these topics will not be individually reviewed:

- ❑ Retirements:
 1. Gloria Bushyeager, 3rd Grade Teacher, effective May 30, 2008
 2. Nancy Davis, 6th Grade Teacher, effective May 30, 2008
 3. Janis Lieber, High School Guidance, effective June 13, 2008
 4. Janet Orris, Elementary Art Teacher, effective May 30, 2008
 5. Jack Quinn, High School Social Studies Teacher, effective May 30, 2008
- ❑ Resignation of Michele Smith, High School Secretary, effective June 30, 2008
- ❑ Resignation of Brandon Rapp, Assistant Varsity Football Coach.
- ❑ Family Medical Leave for Tricia Hepler, 2nd Grade Teacher, effective August 19, 2008 through January 5, 2009 using 25 Sick Days, 2 Personal Days, 1 Emergency Day and 57 Unpaid Days.
- ❑ Tenure for the following Employees:
 1. Suzanne Buckley
 2. Kimberly Fagley
 3. William Jordan
 4. Pamela Reinsel
 5. Brandi Ritts
- ❑ Sick Day Bank for Linda Smith
- ❑ Jan Huffman, Knox, Extended School Year Teacher
- ❑ Monthly Medical Insurance Rates for 2008-09:

	Individual	Parent/Child	Parent/ Children	Husband/ Wife	Family
PPO Blue	\$385.17	\$955.31	\$955.31	\$1072.98	\$1129.06

DIALOGUE ITEMS (Continued)

- Monthly Dental Insurance Rates for 2008-09:

Individual	Family
\$32.25	\$73.25

- Monthly Vision Insurance Rates for 2008-09:

Individual	Family
\$5.38	\$13.07

- Monthly Life Insurance Rates for 2008-09: **\$0.14/\$1,000 coverage**
- Football Accident Insurance Rates for 2008-09 at \$75 per Player for JV and Varsity Football and Student Accident Insurance as Parent Paid
- Athletic Trainer for 2008-09 at a salary of \$21,630, insurance at \$3,545 and staff development at \$6.55.
- Troese & Associates as Local Auditors for 2008-09
- Carl Beard as School Solicitor for 2008-09 at a cost of \$115 per hour and a \$550 Event Rate
- Dr. Dale Myers as School Dentist for 2008-09
- Dr. Ronald Grubb as School Doctor for 2008-09
- Frank Bifano, Titania Pashkov, Kris Glosser and Carrie Anthony as Contracted School Psychologists for 2008-09
- G.H. Harris as Delinquent Occupation/Per Capita Tax Collector for 2008-09. Note: Central Tax Bureau has been approved through December 31, 2010 for the collection of Local Earned Income Tax
- 8th Grade Trip to Philadelphia on May 13, 14 and 15, 2009 or May 20, 21 and 22, 2009
- 9th Grade Trip to Harrisburg/Gettysburg on May 7 and 8, 2009
- Mr. Beary requested on behalf of the Cafeteria Committee to Table the Item for the Quote for the 4th High School Oven Replacement on the Business Meeting Agenda as more research is needed prior to the purchase being recommended by the Cafeteria Committee.
- CD Rollover--\$100,000 for 4% for 5 Years--Farmers National Bank

DIALOGUE ITEMS (Continued)

- ❑ Consideration of permitting Shippenville Borough and Elk Township Tax Collectors to include notes from the Shippenville/Elk Township Fire/Ambulance Services with the July School Tax bills.

All the following Work Session Items were individually reviewed and discussed:

- ❑ Mr. Lauffer referred to a handout in the folder that reviewed the PSERS Retirement process for Special Sick Leave and explained the need for this retroactive approval for the time period of April 12, 2007 through May 31, 2007 for Nancy Davis.
- ❑ Mr. Slagle reviewed the Posting of Vacancies for Teachers, Social Studies Department Chairperson, Bargaining Secretary, Varsity Football Assistant Coach and Retro Approval for Immediate Postings. He said that a more detailed discussion would be needed later after the final 2008-09 Budget is adopted.
- ❑ Mr. Slagle said the Board Treasurer for the Fiscal Year July 1, 2008 through June 30, 2009 would be on the Regular Business Meeting Agenda tonight. With no questions, Mr. Slagle moved on.
- ❑ Mark Whisner as Athletic Director for the 2008-09 School Year. After Board discussion, *Mr. Slagle requested this Item be Tabled until the July, 2008 Board Meeting.*
- ❑ The Board discussed a Proposal by Mr. Whisner for the Gate Fees/Athletic Trainer Fees and reviewed few potential changes that can be voted on in the Business Meeting.
- ❑ Dr. Gool said that the State Driver's Training Subsidy would be decreased if we increased the Per Pupil Fee for Driver's Training. Therefore, she recommended that we keep the fee at \$50 and remove this Item from the Business Meeting Agenda.
- ❑ Mr. Lauffer reviewed the procurement of the Driver's Training vehicles. Car #1 would be purchased from the General Fund for \$7,000 and then sold back to Seidle's for \$5,500. Car #2 is permanently purchased through State Contract for \$14,990 from Capital Reserve. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Dr. Gool reviewed the schedule for the Summer Work Schedule from July 14, 2008 through August 15, 2008. After Board questions, *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Lauffer said the Act 1 Resolution in the packet has four blanks that cannot be finalized until after the Budget and Real Estate Millage is approved. After a few Board questions and discussion, *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

DIALOGUE ITEMS (Continued)

- ❑ Mr. Lauffer stated that February, 2009 Natural Gas closed for the day at \$13.81--up from \$13.50 on Thursday. He requested the Board to consider purchasing Natural Gas from September 1, 2008 through June 30, 2009 in the Business Meeting. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Slagle distributed IU Board of Directors Ballots and requested the Board to complete and turn them into Mr. Lauffer. He said Item needs no Board action and will be removed from the Business Meeting Agenda.
- ❑ Mr. Lauffer discussed the Reimbursement to Dorothy Henry, Beaver Township Tax Collector, for purchase of software to manage tax collections--\$75 (1/3 of cost to each of 3 tax collection entities). After Board questions and discussion, *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Dr. Gool presented a handout detailing the necessary adjustments and proposed revisions to the 2008-09 Budget. Board Discussion followed along with Public Comments from Mr. Jack Bish, Mrs. Derita Carroll and Mr. Tom Bowser. After significant discussion, *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Lauffer reviewed the three Bids in the folders--detailing the Technology, Custodial/Maintenance Supplies and General and Art Supplies. After Board discussion and questions, *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

ADJOURNMENT

With no further business, the Meeting was adjourned at 8:40 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary