

**Keystone School District
Knox, Pennsylvania
Work Session
September 8, 2008**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, September 8, 2008 at 7:02 P.M. The Meeting was held at the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following were in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Thomas L. McCoy, Mr. William L. Shaner, Mr. John R. Slagle and Mrs. Marilyn L. Stempeck. Ms. Terri K. Kahle, Mr. Alan F. Seigworth and Mr. Kenneth L. Swartfager were absent. Also present were: Mrs. Suzanne Chomas, Mrs. Shawn Corcetti, Mrs. Terrie Fink, Dr. Jean Gool, Mrs. Kathy Henry, Mrs. Shannon Johns, Mr. Shawn Kelly, Mr. Vernon Lauffer, Mr. Rodney Sherman, Ms. Sherry Sawyer, Mrs. Stacey Thompson, Mrs. Vicky Walters, Mrs. Tina Wike, Mr. Ed Williams and Mrs. Jennifer Wingard.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session would be held tonight after the Work Session to discuss Personnel regarding Disciplinary Action.

PUBLIC COMMENT

Ms. Sherry Sawyer addressed the Board regarding busing of High School students from the Borough of Knox. She cited treacherous walking conditions in the winter and requested a response to what her tax dollars are used for.

REPORTS

- ❑ **Superintendent--Dr. Gool reviewed:**
 - Elementary Art Teacher
 - Distributed various handouts
 - PennDot Meeting on Winter conditions will be held in October
 - Keystone Opportunity Zone changes by State Law
 - Request from Chris at the YMCA on After School Child Care
- ❑ **SMILES--Ms. Kahle reviewed:**
 - 74 Positions have been offered for the new year.
 - All Stipend Positions are filled.
 - 12 Educational Positions are still available.
 - A Farm Safety Program was offered on June 28.
 - Pre-K Scholarship Program.

REPORTS (Continued)

□ **High School--Mrs. Walters reviewed:**

- Good start to school
- Change in Breakfast Program
- PDE requests from Assessment
- Open House
- Disciplinary Action

□ **Building & Grounds--Mr. Williams reviewed:**

- Thanked the Board for the additional Summer Help
- Reported on the Elementary Playground
- Removed carpet and replaced with floor tile in the Group Instruction Room
- Various painting
- Windows replaced in High School
- Energy Savings:
 - a. Thermostat down 2 degrees
 - b. Adjusted outside air dampers
 - c. Cleaned out all heating coils
 - d. Boiler settings
 - e. Heater Zones have been optimized

□ **Elementary--Mrs. Corcetti reviewed:**

- Baseline Assessment
- Olweus Bullying Program--Mr. Kelly and Mrs. Wingard reviewed the Olweus Bullying Program that commenced this year. They are using the First Day of School Assembly to kick-off the Olweus Program. They are also utilizing the Red Ribbon Week to facilitate the Program. Various handouts, including a Student Pledge, were distributed with further details.

DIALOGUE ITEMS

- Dr. Gool reviewed the possibility and timeline for completing a major Repair/Renovation Project at the Elementary School. She said on Monday, September 22, 2008, the Building & Grounds Committee would be interviewing four Architects for potential collaborative efforts.
- Mr. Lauffer reviewed the 4-Hour, Part-Time, Temporary Custodian Memorandum of Agreement. Mr. Lauffer requested that the rate be considered at \$8 or \$10.77 per hour. He said past practice has been utilized both ways. ***Mr. Slagle said this Item would be placed on the Agenda for next week's Business Meeting.***
- ***Mr. Slagle said the Night Shift Employment Memorandum of Agreement would be placed on next week's Business Meeting Agenda.***

DIALOGUE ITEMS (Continued)

- ❑ Mr. Lauffer pointed out that the Audit for FYE June 30, 2003 and June 30, 2004 are included in the packets in their entirety. The Audit response for Board consideration would be included in Thursday's packet. ***Mr. Slagle said this Item would be added to the Agenda for next week's Business Meeting.***
- ❑ ***Mr. Slagle said the Request for a Sick Day Bank for Lauren Turk would be added to next week's Business Meeting Agenda.***
- ❑ Mrs. Stempeck said that the Personnel Committee interviewed four people for the High School Instrumental Music position and is recommending Alisha Hall. ***Mr. Slagle said this Item would be added to next week's Business Meeting Agenda.***
- ❑ The following Mentors were recommended for our new Teachers:
 - Gary Henry for Amanda Kline
 - Jackie Rhoads and Tim Zerbe for Melanie Smith
 - Carol Adams for Amanda Phillips
 - Mike Mellott and Shawn Kelly for Jennifer Wingard***Mr. Slagle said this Item would be added to next week's Business Meeting Agenda.***
- ❑ The following Personnel were recommended for Additions to our Substitute List:
 - Dave Bessler, Chemistry, Oil City
 - Amy Lynn Pentz, Elementary, Emlenton
 - Jaime Weeter, Early Childhood/Elem, Knox
 - Virginia Faye Nicewonger, Cafeteria, Marble
 - Kerry Smathers
 - Jody Ragley, Cafeteria, Knox***Mr. Slagle said this Item would be added to next week's Business Meeting Agenda.***
- ❑ ***Mr. Slagle said the Resignation of Vieve Jack as High School Baker will be added to next week's Business Meeting Agenda.***
- ❑ ***Mr. Slagle said the Posting and Advertising for a High School Baker will be added to next week's Business Meeting Agenda.***
- ❑ ***Mr. Slagle said the Posting and Advertising for a Part-Time, Long-Term Substitute High School Librarian will be added to next week's Business Meeting Agenda.***
- ❑ ***Mr. Slagle said the recommendation of Fred Ziegler as Volunteer Boys' Soccer Coach will be added to next week's Business Meeting Agenda.***

DIALOGUE ITEMS (Continued)

- ❑ *Mr. Slagle said the recommendation of Wendy Braun as High School Cafeteria Monitor will be added to next week's Business Meeting Agenda.*
- ❑ *Mr. Slagle said the Posting for an Elementary Science Lab Coordinator will be added to next week's Business Meeting Agenda.*
- ❑ *Mr. Slagle said the recommendation of Sue Giering as Volunteer Volleyball Coach will be added to next week's Business Meeting Agenda.*
- ❑ **Mr. Lauffer detailed a report from Charles Motter for Exoneration due to the removal of a structure on his property. Mr. Lauffer recommended that the Exoneration not be approved, as past Board practice has been to follow the Assessor's Office procedures for billings to occur on January 1 for the calendar year being billed. Mr. Slagle said this Item would be added to next week's Business Meeting Agenda.**
- ❑ **Dr. Gool reviewed the possibilities for the Board to consider the extension of the Tax Abatement Program for the Keystone Opportunity Zone in Beaver Township. The current approved program expires in 2013. Extension Option #1 extends through 2020 and Extension #2 extends through 2025. Either Extension Option limits the Tax Abatement to 10 years only. Mr. Slagle said Both Options for the Keystone Opportunity Zone would be added to next week's Business Meeting Agenda.**
- ❑ **Dr. Gool reviewed an offer from the YMCA for the After-School Child Care Program as detailed in her handout.**

An Executive Session was held from 8:23 P.M. until 8:45 P.M.

ADJOURNMENT

With no further business, the Meeting adjourned at 8:45 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary